

FACILITIES & GROUNDS COMMITTEE

MINUTES

December 12, 2017

Richard Hawkes called the meeting to order at 10:00 A.M. in the Phoenix Room.

Committee members present were Joel Bosch, Richard Hawkes, John Mitchell, and Bob Trusall. Committee members absent: Kathy Skrei

Those in Management attending were Steve Nolan, Bill Todd, Jim Miller and Don Pleger. Bud Jossen attended from the Communications committee. Woody Nieman was present as the Board Liaison.

Chair Hawkes distributed a packet of materials for discussion which included the new agenda format that adds a formal item to recognized additions and deletions to the agenda. There were NO agenda additions or deletions.

It was moved by John Mitchell and seconded by Bob Trusal to approve the minutes from the November 1, 2017 F&G Committee meeting. Approved.

Woody Nieman reported on the BoD activity for the month. He shared that the Board had approved the purchase of two greens rollers for \$26,000. He also reported that the Board had approved a contract with Archi-Cad for the design and development of documents for the proposed Fitness Center.

General Manager Steve Nolan reported that Ken Ehler of Arch-Cad is working with a fitness consultant for the proposed Fitness Center design. Mr. Nolan indicated that the plans for the new storage shed at the Cottonwood maintenance yard are now at the county for approval. He reported that the work on the P.V. maintenance building is almost complete with just a few approvals remaining. Mr. Nolan also reported that the HOA has hired a new legal firm, VF Law.

Bill Todd reported that the newly purchased greens rollers are now in service. Men are being trained, and the first use at Cottonwood looks very successful. He said they will be using the roller machines on both courses very soon.

Jim Miller reported that the gas line at the Kiddie Pool has been fixed. They are waiting for final certification and the installation of the new gas meter. He is anticipating the pool heater will be up and running in a few days. He reported that he now has a new procedure for cross training more maintenance workers to cover pool maintenance as needed. Jim told F&G that a new handrail was built in house and is now installed between

tennis courts #3&4 at Cottonwood. He stated that the large garage door at the P.V. cart garage had warped and he is installing new stronger cross bars for support. Jim reported that he is installing strobe lights on maintenance carts for better visibility in the dark mornings.

Don Pleger reported that they are getting the new P.V. maintenance facility organized. He said the new flooring is very nice and adds to a much cleaner looking work space. Mr. Pleger also shared that the fence for the Swans at Winston Lake needs the two gates installed and the job will be done.

Chair Hawkes shared a proposed Standing Committee Project Proposal Form. This form will be given to the Board Liaison of each Standing Committee who in turn will give it to each of the committees they serve. The form is to be used by a Standing Committee if they wish to propose a project for HOA consideration. Mr. Nieman will distribute the new form to the Board members. The forms will be returned to the F&G Chair and the F&G Committee will evaluate each project and pass it on to the B/MLRPT if it bears merit.

There was NO F&G Chair Report this month.

There was NO Old Business to be pursued.

There was NO New Business for December.

There are NO recommendation for the Board of Directors.

There was one (1) recommendation for management: To check and trim bushes and trees for better visibility for vehicle traffic at intersections in CW/PV.

The meeting was adjourned at 10:55.

Next meeting of the F&G Committee will be Tuesday January 2, 2018 at 10:00 a.m. in the Phoenix Room.

Respectfully submitted,
Richard R. Hawkes,
Acting Secretary